



**HUMAN RESOURCES OFFICE
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

Number: 06-17

19 April 2006

REQUEST FOR EARLY RELEASE FROM ANG AGR STATUS

1. This TAAI provides interim policy guidance pending inclusion into a California National Guard Full-time Personnel Regulation or Handbook. This TAAI expires one year from date of issuance.
2. ANGI 36-101, Chapter 6, paragraph 6.3, prescribes the requirement that a member wishing to request an early release from AGR status must submit a fully justified request through command channels to the Directorate for Human Resources. CA Supplement 1 to ANGI 36-101 further states in paragraph 6.3.1.1 "Members will be released no earlier than 30 days after receipt of their request in the HRO."
3. Effective immediately AGR members wishing to request an early release from an AGR tour (temporary or permanent) will submit a CNG Form 690-33, ANG AGR Request for Early Release. This request must arrive to the Directorate for Human Resources no later than 30 days prior to the requested separation. AGR members serve under the requirement that they will serve for the duration of their orders.
4. Military Personnel Flights and/or Remote Designees no longer need to send an orders amendment request when forwarding the CNG Form 690-33 to the Directorate for Human Resources.
5. The actual approved separation date will be determined by the Directorate for Human Resources and may differ from the members requested separation date based on the 30 day requirement in the regulation.
6. One exception to policy is for AGR members who are eligible to and have applied for a military retirement. In these cases, the release date will be based on the retirement date on the AF-1160, Military Retirement Actions.
7. Notification of approval/disapproval of the request will be provided within 15 calendar days after receipt in the HRO.
8. Commanders retain the authority to request the Directorate for Human Resources to immediately release any temporary AGR member from active status.
9. Direct questions concerning this TAAI to TSgt Lorena Baird at DSN 466-3415 or (916) 854-3415.


STUART D. EWING
Captain, CA ANG
Deputy Human Resources Officer

DISTRIBUTION:
Air: TA

ANG AGR REQUEST FOR EARLY RELEASE

I. INDIVIDUAL INFORMATION

1. Name		2. SSAN	3. Military Rank
4. Tour Order Number	5. Tour Order Date	6. Current Tour Start	7. Current Tour End
8. PAFSC	9. DAFSC	10. CAFSC	11. Requested Release Date
12. Name and Location of Current Unit		13. Forwarding Home Address	

II. JUSTIFICATION FOR EARLY RELEASE

Describe why the early release is requested

III. MEMBERS INDORSEMENT AND CERTIFICATION

I certify that the above information is correct and that this request is made voluntarily. I understand that a request for early release from AGR status excludes me from eligibility for separation pay under 10 USC 1174.

Name/Title	Signature	Date	Telephone
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IV. IMMEDIATE SUPERVISOR'S CERTIFICATION

I concur with this request. The organizations mission will not be negatively impacted with the early separation of this individual.

Name/Title	Signature	Date	Telephone
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V. MILITARY PERSONNEL FLIGHT/REMOTE DESIGNEE INFORMATION			
1. Date Received	2. FAC	3. MPCN	4. Position Number
5. Position Title	6. Tech Position Grade (if Category 2)	7. Member is Eligible and has Applied for Military Retirement () YES – Attach a copy of the AF-1160 () NO	
8. Remarks			
Name/Title	Signature	Date	Telephone
VI. COMMANDER/DIRECTOR CERTIFICATION			
I concur with this request. I have taken appropriate action(s) to fill the position and fully utilize authorized AGR resources.			
Name/Title	Signature	Date	Telephone
VII. DIRECTORATE OF HUMAN RESOURCES USE ONLY			
1. Date Received by HRO	2. Amended by Special Order	3. Date of Order	4. Effective Date of Separation
5. Internal Processing & Remarks <input type="checkbox"/> Orders Published and Distributed <input type="checkbox"/> DCPDS Input Accomplished <input type="checkbox"/> MPF/Remote Notified for MILPDS Data Input			
HUMAN RESOURCES SPECIALIST (review)		Signature	Date
HUMAN RESOURCES SPECIALIST (review)		Signature	Date
DIRECTOR/DEPUTY DIRECTOR OF HUMAN RESOURCES (approval)		Signature	Date